Coastal Carolinas Association of REALTORS®
New Member Information

1. Membership Fee: (__________)
a. Membership Fee Covers: NAR dues, SCR dues, Local Dues, Application Fee. Cost to join is pro-rated monthly.
**If you are a previous member of Coastal Carolinas Association of REALTORS® you will not have to pay the application fee if it has been less than a year since your inactive status.
**If you are a REALTOR® coming from another Board within South Carolina and have paid your dues for this year then you will be waived of National and State Dues once we receive a letter of good standing from your primary board.
**If you are a REALTOR® coming from another Board outside of South Carolina and have paid your dues for this year then you will be waived of National Dues once we receive a letter of good standing from your primary board.

b. Membership Fee Covers:
   i. New Member Orientation Class: Held on the last Wednesday of every other month from 8:30 am—1:00 pm @ CCAR Building.
   ii. Multiple Listing Service (MLS) Training: TBD
   iii. Inducted at Membership Luncheon once you have completed Orientation then you will be recognized at the Membership Luncheon.

2. MLS Participation Cost for New Company to Join: ($500.00)

3. MLS Cost for New Member
   a. ($20.00) per month per agent in company. The invoice is emailed to the broker.

4. Grid Map Book Includes Horry and Georgetown County Cost: ($35.00)

5. Smart Phone eKey Software: (Pay annually lease dues every April and $80 activation fee)
   **Bill Annual Lease Every April for Key Usage
   (You will receive a portion of the lease fee for months key was not used when key is returned.)

6. XpressKey Cost: (Pay annually lease dues every April, initial deposit and $80 activation fee)
   **Bill Annual Lease Every April for Key Usage
   (Key is ONLY leased. You will receive 90% of your initial deposit plus a portion of the lease fee for months key was not used when key is returned.)

7. Lock Box Cost: ($111.00)
   (Lock Box is ONLY leased. You will receive a portion of deposit depending on condition of lock box returned.)

Contact Coastal Carolinas Association of REALTORS®
951 Shine Avenue
Myrtle Beach, SC 29577
Phone#: (843) 626-3638
Fax#: (855) FAX-CCAR

MLS Coordinator: Sally Hogan
Phone#: (843) 839-8064
Email: sally@ccarsc.org
MULTIPLE LISTING SERVICE PARTICIPATION AGREEMENT

Payment for participation is in the amount of $500.00. This is to request Membership in the Multiple Listing Service of the Coastal Carolinas Association of REALTORS®.

If this application is approved, my firm agrees to abide by the Rules and Regulations of said services. We agree to pay all monthly participation fees and to pay for any and all other services rendered.

I agree, as a condition of participation in the MLS, to abide by all relevant Bylaws, Rules and other obligations of participation including payment of fees. I further agree to be bound by the Code of Ethics on the same terms and conditions as board/association members including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS® in accordance with the established procedures of the board/association. I understand that a violation of the Code of Ethics may result in termination of my MLS privileges and that I may be assessed an administrative processing fee which may be in addition to any discipline, including fines, that may be imposed.

Primary Board or Assoc.

Name of Company    LLR Office Code

Broker in Charge    e-mail address

Physical Address    website address

City/ State/ Zip    Telephone

Mailing Address (if different than above)    Fax Number

City/ State/ Zip

By signing this agreement I:

• Acknowledge receipt of a copy of the Coastal Carolinas Association of REALTORS® Multiple Listing Service Rules and Regulations.
• Agree to abide by the above.
• Authorize the Coastal Carolinas Association of REALTORS® to obtain a credit report.
• Authorize the Coastal Carolinas Association of REALTORS® to communicate with me or any agents in my office via fax, e-mail, telephone or any other commonly used means of communication. Further, I authorize any member of the Coastal Carolinas Association of REALTORS® to communicate with me in like manner.

Date    Signature
Broker in Charge Policies & Procedures Briefing:

1. MLS Rules & Regulations – found on homepage of Paragon under MLS Documents
   a. Fines & Violations

2. Membership Policies
   a. All licensed agents in company must join within 7 days of receiving license or transferring to office.

3. Broker in Charge Responsible for Accounts Payable
   a. MLS dues are available online on the first of every month (check or credit card to pay for every agent in office)
      Steps to view and pay online:
      https://mdweb.mmsi2.com/coastalss/
      Login with 5 Digit MLS User ID and Real Estate License Number
   b. Annual dues for each agent are available online in September each year and due by December 15th.
   c. Make sure to have changes of agent’s information updated before the 1st of every month to reflect on billing information.
   d. Broker in Charge account MUST be settled before transferring or becoming inactive with real estate firm.

4. Code of Ethics
   a. Grievance Procedure

5. Must sign off on sheet that the Broker in Charge has read within 30 days:
   a. MLS Rules and Regulations
   b. MLS Fines and Violations
   c. Membership Policies
   d. Code of Ethics

Acknowledgement of CCAR Rules and Regulations:

I, ________________________________________________
(Print First and Last Name)
of ________________________________________________
(Company)
hereby state that I will read within 30 days of joining the Board and MLS will comply and uphold the MLS Rules and Regulations, MLS Fines and Violations, Membership Policies, and Code of Ethics and will require all my licensed agents to comply as well.

__________________________
(Broker in Charge Name Signature)       _______________________
(Date)
APPLICATION FOR MEMBERSHIP IN
COASTAL CAROLINAS ASSOCIATION OF REALTORS®

OFFICE ONLY:

<table>
<thead>
<tr>
<th>MMSI#</th>
<th>PAID</th>
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<tbody>
<tr>
<td>MLS#</td>
<td>NMC</td>
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<tr>
<td>NRDS:</td>
<td>INDUCT</td>
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Home or Mailing Address:

________________________________________________________________________________________________________________________

Home Phone: (   ) __________________________
Cell Phone: (   ) __________________________

Company or Office Name with Branch:

__________________________________________________________________________________

Business Address:  ________________________________________________

Business Phone: (   ) __________________________

I hereby (Name as it appears on License) (Ms./Mrs./Mr.) (Pleaseprint) __________________________ apply for REALTOR® (primary, secondary, or Designated) or REALTOR-ASSOCIATE® membership in the above named board/association, and enclose payment in the amount of $________, which I understand will only be returned to me in the event I am not accepted to membership. In the event my application is approved, I agree as a condition to membership to complete the indoctrination course of the above named board/association, if any, and otherwise on my own initiative to thoroughly familiarize myself with the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, including the duty to arbitrate business disputes in accordance with the Code of Ethics and Arbitration Manual of the board and the constitution, bylaws, and rules and regulations of the above named board, the state association and the National Association. I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the Code of Ethics, constitution, bylaws, rules and regulations, and duty to arbitrate, all as from time to time amended. Finally, I consent and authorize the board, through its
membership committee or otherwise, to invite and receive information and comment about me from any member or other person, and I agree that any information and comment furnished to the board by any member or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

NOTE: Applicant acknowledges that the board/association will maintain a membership file of information which may be shared with other boards/associations where applicant subsequently seeks membership. This file shall include: previous applications for membership; all final findings of Code of Ethics violations and violations of other membership duties within the past three (3) years; pending complaints alleging violations of the Code of Ethics or alleging violations of other membership duties; incomplete or pending disciplinary measures; pending arbitration requests; and information related to unpaid arbitration awards or unpaid financial obligations to the board/association or its MLS.

NOTE: Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the board or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant’s certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.

NOTE: Dues payments to the board/association are not tax deductible as charitable contributions. Portions of such payments may be tax deductible as ordinary and necessary business expenses.

I hereby submit the following information for your consideration:

Name to appear on roster (the name by which your customer/clients will know you)

__________________________________________________________________________________
(Please Print)

SC License Number:_______________ Email Address_______________________________
Other Real Estate License Numbers & State:__________________________________________

License type: Broker   Salesperson   Appraiser   Other - - (circle one)
Social Security Number ____________

*Broker in Charge of Real Estate Firm Joining (fill out) *
Tax ID number ______________________

*Broker in Charge of Real Estate Firm Joining (fill out) * Type of Business: (Circle One)
Sole Proprietor   DBA   Partnership   Corporation

Position with firm:  Principal   Partner   Corporate Officer   Branch Office Manager
Employee   Independent Contractor   Other

Are you a member of an institute, society or council affiliated with the NATIONAL ASSOCIATION OF REALTORS®?  Yes   No
If yes, please indicate name of affiliated institute, society, or council:
List below any professional designations you hold:
________________________________________________________________________

Are you currently a member of another board or association which is affiliated with the NATIONAL ASSOCIATION OF REALTORS® or have you held membership in another board or association?

Yes    No

If "yes," list each board and association where membership was held, type of membership held, and approximate dates of membership.
NRDS#____________________________________________________________________
____________________________________________________________________

Have you been a user or subscriber in a multiple listing service which is owned and operated by a board or association affiliated with the NATIONAL ASSOCIATION OF REALTORS®?

Yes    No

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, may be grounds for revocation of my membership, if granted. I agree that, if accepted for membership in the board, I will pay the fees and dues as from time to time are established. I further acknowledge and understand that if my company is a member of the MLS I will automatically be enrolled in that service. I am aware that my broker will be billed monthly for the fees to support the MLS. My signature below also gives the Association and/or the MLS permission to contact me via, phone, fax, email or any other acceptable means of communication.

Signature____________________________________________________________________
(Applicant)  (Date)

How many years have you been active in the real estate profession as: (Circle One)

*New   Salesperson   Broker   Appraiser   Other  (Years of Service)________

In what phase of real estate do you specialize (ex. General, condo, land, commercial etc.)?
________________________________________________________________________

First licensed in South Carolina on (month)________ (year)________

Joined present company on (month)________(year)__________

Date of Birth:(mm/dd/yyyy)_______________________  Sex: Male     Female (Circle One)

I have been a resident of Horry or Georgetown County since (month)___________
(year)____________.

***If resident of another area please indicate city and state________________________Since(month)___________(year)________

Previous residence: ______________________________________________________________________
(City or county and state)